



PARKS AND RECREATION COMMISSION

Mel Pincus, 1st District
Marico C. Enriquez, 2nd District
Bern Smith, 3rd District
Marian Vanden Bosch, 4th District
Michael J. Cooney, 5th District

County Office Building
455 County Center, 4th Floor
Redwood City, CA 94063
(650) 599-1393
Brenda Bennett, Clerk
www.eparks.net
www.sanmateocountyparks.org

Parks and Recreation Commission Meeting
Thursday, November 6, 2008
2:30 p.m.
San Mateo County Board of Supervisors' Chambers
400 County Center
Redwood City, CA 94063

MINUTES

1. Pledge of Allegiance

2. Roll Call

Commissioners: Cooney, Enriquez, Pincus (Chair), Smith (Vice Chair), Vanden Bosch

Staff: Bennett, Harris, Herzberg, Holland, Kang, Lockman, Moore, Noyer

3. Oral Communications

There were none.

4. Agenda Amendments

There were none.

5. Consideration of the Minutes of the Parks and Recreation Commission

A. Regular Meeting of September 4, 2008

Commission Action: M/S Cooney/Enriquez to approve as submitted.

Motion carried 5-0.

6. Correspondence and Presentations

A. Introduction of Staff: Carla Schoof, Volunteer Programs Coordinator

Director Holland introduced Ms. Carla Schoof, who was recently hired for the position of Volunteer Programs Coordinator. He said Ms. Schoof brought a strong background in public affairs, communications and volunteer program development.

Ms. Carla Schoof, Volunteer Programs Coordinator, said she was looking forward to working with the Commission and all of the Parks volunteers, noting there were great opportunities within the Department to develop volunteer programs..

7. Director's Report*

Director Holland reported that the Board of Supervisors at their November 4, 2008 meeting had approved the transition of ownership and maintenance of Quarry Park from the Midcoast Park Lands (MPL) to the County. He said that MPL would continue to be integral to the Park and would develop their role as a "Friend" of the Park. He said MPL would hold their annual Kids' Day on Sunday, November 16, 2008.

Director Holland congratulated Ms. Julia Bott, Executive Director, San Mateo County Parks and Recreation Foundation, for 10 years of leadership, hard work, and persistence. He noted that the Foundation has raised nearly \$10 million and enable many projects to get off the ground.

8. Commission Action Items

- A. Review and Approve Resolution Recognizing Don Katsanes upon His Retirement from the San Mateo County Department of Parks*

Director Holland said Don Katsanes, Ranger III, was retiring after 35 years of service with the Parks Department. He read a resolution honoring Ranger Katsanes and presented him with a Parks lifetime pass. Ranger Katsanes worked in the Parks Maintenance Area; his wood work will remain as his legacy in the Parks for many years to come.

9. Operations and Maintenance Activities

- A. Superintendent's Report

Superintendent Moore reported that on October 31 about a quarter-acre burned on Bear Gulch Road. The fire was caused by a spark from gardening equipment being used by a private company. He said personnel from the Woodside Fire District who responded to the small blaze had indicated they were quite pleased with the fire reduction work that Parks has done.

Chair Pincus asked about the Junipero Serra Park playground project. Superintendent Moore said that it was nearly complete.

10. Support Services

- A. Park Planner's Report

Senior Planner Herzberg said there would be half-day training on County watershed protection including rural ditch and vegetation management for Parks personal.

Commissioner Smith asked about the bridge at Mirada Surf as he had noticed footings. Planner Herzberg said that the bridge would be lowered onto the footings by crane. Superintendent Lockman said that the bridge and trail work was expected to occur in

the spring. In response to a question from Commission Vanden Bosch, Superintendent Lockman said that the bridge was prefabricated.

Chair Pincus asked for feedback on the reservation system. Director Holland said staff would make a report at the next Commission meeting.

B. Financial Services Manager's Report

Financial Services Manager Harris said that staff would bring the model for the Fitzgerald Marine Reserve interpretive exhibit for the Commission's consideration in December.

Commissioner Smith said he had taken the connector trail idea to Bay Area Ridge Trail Council (BARTC). He said that the San Mateo County BARTC would put together a subcommittee to collaborate on this idea. Ms. Harris noted that the first draft to update the County Parks Master Plan was expected to be done in the first week of December.

Chair Pincus asked about the impact on the County's investments related to the Lehman Brothers' loss. Superintendent Lockman said fund budgets were impacted county-wide. Director Holland said staff could report on these impacts at the next meeting.

C. Volunteer Programs Coordinator's Report

Volunteer Programs Coordinator Schoof said she had nothing to add to the written report. Commissioner Smith said that it was important to get young people involved in parks volunteerism. Ms. School said she will be talking with all of the stakeholders and that her goal was to get youth from grade school to college level involved with Parks.

11. Friends and Subcommittees

A. Parks Foundation Executive Director's Report*

Executive Director Bott said that she would bring funding grants to the Commission over the next months. She said in May all of those grants were presented as one donation for the Board of Supervisors' acceptance in June. She said this month the Foundation would send out 2,500 appeal letters for donations with a goal of raising unrestricted funds.

12. Commissioner Reports

Commissioner Smith said he was pleased about the transition for Quarry Park and commented on other property that was desirable for Parks. Director Holland said he would present the Commission with an overview of proposed actions on the Midcoast in January/February 2009.

ADJOURNMENT

The meeting adjourned at 3:16 p.m.